



अखिल भारतीय आयुर्विज्ञान संस्थान रायपुर (छत्तीसगढ़)
All India Institute of Medical Sciences Raipur (Chhattisgarh)
G. E. Road, Tatibandh,
Raipur-492 099 (CG)
www.aiimsraipur.edu.in

Admin/Rec./Regular/Group 'B' & 'C'/2018/AIIMS/NGP & MANG/288

Dated 31.08.2018

Important Notice

This is in reference to advertisement No. Admin/Rec./DR/Group 'B' & 'C' /2018/MANG/ 528, dated 14.05.2018 and Admin/Rec./DR /Group 'B' & 'C' /2018/ NGP/530, Dated 14.05.2018 for recruitment of Personal Assistant, Librarian Grade III, Technical Assistant/ Technician, Store Keeper, Warden (Hostel Warden), Cashier, Upper Division Clerk, Library Attendant Grade II, Lab Technician, Lab Attendant Gr. II and Stenographer on direct recruitment basis in AIIMS, Nagpur and AIIMS Mangalagiri.

Computer Based Test (CBT) for recruitment of above mentioned posts for AIIMS Nagpur and AIIMS Mangalagiri from 20th to 24th July 2018.

Provisional result of CBT was issued on 31.08.2018 vide Notice No. 5/5/2018-Rectt.AIIMS.Rpr and No. 5/6/2018-Rectt.AIIMS.Rpr, dated 31.08.2018.

The Document Verification and Skill Test of the shortlisted candidates as given in Annexure-I is scheduled to be held on **08.09.2018** and **09.09.2018** in the premises of Govt. Women's Polytechnic College, Byron Bazar, Raipur, Chhattisgarh, Pincode- 492007 as detailed follows:

S. No.	Name of Posts	Date of Document Verification	Reporting Time for candidates	Venue
1.	Stenographer	08.09.2018	07:00 AM	Govt. Women's Polytechnic College, Byron Bazar, Raipur, Chhattisgarh, Pincode- 492007
2.	Personal Assistant			
3.	Upper Division Clerk	09.09.2018	07:00 AM	

Schedule of Document Verification/Skill Test for the posts of **Librarian Grade III, Technical Assistant/ Technician, Store Keeper, Warden (Hostel Warden), Cashier, Library Attendant Grade II, Lab Technician, Lab Attendant Gr. II** will be published shortly in the website of AIIMS, Raipur.

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Sr. No.	Name of the post	Skill Test Norms (As per advertisement)
1	Personal Assistant	Dictation : 10 Minutes @ 100 WPM Transcription – 40 Minutes English or 55 Minutes Hindi on a Computer
2	Upper Division Clerk	Typing speed @35 w.p.m.in English or 30 w.p.m. in Hindi (Time allowed – 10 minutes) (35 w.p.m. or 30 w.p.m. correspond to 10500 KDPH / 9000 KDPH on an average of 5 key depressions for each word)
3	Stenographer	Dictation : 10 Minutes @ 80 WPM Transcription – 50 Minutes English or 65 Minutes Hindi on a Computer.

IMPORTANT NOTE

Candidate will have to appear in person at Govt. Women's Polytechnic College, Byron Bazar, Raipur, Chhattisgarh for document verification/Skill Test at above mentioned address **along with all following documents in Original as well as one photocopy (self attested)**:

List of Documents (Original as well as one photocopy (self attested)):

1. Admit Card
2. Government ID Proof **in original** (Aadhar Card/Pan Card/Driving licence/Pass port etc.)
3. Printout of application form.
4. Certificate for Date of Birth (Class X).
5. Marksheet and Certificate of Class XII.
6. Marksheets of all years/semesters of Degree/Diploma.
7. Degree Certificate
8. Caste Certificate in prescribed format OBC/ST/SC (if applicable).
9. Experience Certificate (if any).
- 10.No Objection Certificate (if any).
- 11.Any other relevant documents.

Candidate may note that failure to attend the document verification or failure to bring all the above mentioned documents in original **will lead to cancellation of their candidature** from the concerned post. No representation in this regard will be entertained.

- i. You have been called for Document Verification provisionally subject to fulfilment of all the aforesaid requirements as asked for, failing which you will not be allowed to appear for Skill Test under any circumstances.
- ii. Your Document Verification/Skill Test may be spilled over to the next day depending upon the number of candidates to be present on the scheduled day of Document Verification/Skill Test. Therefore, you should be prepared to be available for Document Verification/Skill Test for next day also, if necessary.
- iii. Skill Test will be qualifying in nature, qualifying marks will be decided by the competent authority.

No TA/DA will be paid for appearing in the Document Verification/Skill Test.

Candidates are advised to visit website of AIIMS Raipur regularly for any updates.

**Deputy Director (Admin)
AIIMS, Raipur (C.G.)**